

## Training End Users to do Internet Searching

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### Date

Friday, 22nd August 2003

### Time

08H30-14H00

### Venue

Anglo American Head Office  
55 Marshall Street  
18th Floor  
Auditorium.

### Registration Fee

R60 (members); R160 (non-members)

### Workshop Details

This workshop has been organised in response to the interest shown to the presentation by Louise Mitchell at the SAOUG conference in June 2003. Delegates wanted more information on how to train their end users to search the Internet. The Anglo American library started training end users in December 2002 and the response has been overwhelmingly positive. At this workshop they will be sharing their experiences with delegates - what worked and what did not. You will not only learn how to teach your end users, but will also improve your own internet searching skills.

### Programme

08:30	Tea and registration
09:00	Welcome and AGM : Annual Report and Financial Report
09:15	Profiling your end users: determine their level of competency for internet searching
09:45	Search tools on the internet: what, when, how
10:40	Tea
11:00	Search tools continued
11:30	Search strategies for search engines
12:30-13:15	Finger lunch
13:15-14:00	Sharing ideas with delegates